

**KIEWIT FITNESS CENTER
BIRTHDAY POOL PARTY
COST - \$5.00 per youth**

Web Page: creighton.edu/campusrecreation/

EMERGENCY PHONE NUMBERS

Public Safety	280-2104 (non-emergency), 2911 (emergency)
Building Supervisor	280-3018
Security Desk	280-2114
Equipment Room	280-1735

RESERVATIONS

1. Reservations for the "Pool Area" and pool use must be requested and approved in advance by the Campus Recreation Office, Room 211, Kiewit Fitness Center (KFC), 280-2848; Fax: 280-1123 (also see web page; www.creighton.edu/CampusRecreation/ for on-line requests).
2. During regular KFC Pool Hours, the group has exclusive use of the "Pool Area" but only **General Admission** to the pool and other open facility activity areas.
3. Group numbers should not go above twenty (20) persons at one time in the pool and must not limit current members from using the pool for their needs, i.e., lap swimming.
4. General admission parties will pay at the time of their arrival based on how many persons are swimming and using activity spaces (see general admission current rate). Adult group supervisors are not charged an access fee.
5. Adult supervision is required for age thirteen (13) and below in all areas of use (i.e. locker rooms, gym, ...).
6. **Exclusive Use** parties are available after regular pool hours at the going rental rate if staff can be found to work the event (requests must be submitted at least two (2) weeks prior to the date needed).
7. **Reservations will not be made on days when the KFC is CLOSED** (i.e., Christmas, Easter, etc.).
8. We must have the name of the adult group contact that will be coming in with the group.
9. We will fax or mail a copy of the confirmed request form so the group contact has a copy to bring with them.
10. If the group has a gift coupon for a party, this must be arranged for and given to the Building Supervisor upon arrival.
11. Pool parties generally take at least two (2) hours but may go as long as desired within the arranged pool party reserved time.

KFC SECURITY AND GROUP ACCESS CONTROL

1. WE ASK THAT GROUPS WAIT UNTIL ALL MEMBERS ARE PRESENT BEFORE COMING INTO THE KFC.
2. The group contact must have a picture ID and identify persons in their group who may have access to the KFC. Our Security Desk staff will not let persons in without ID, so the group contact should be present to identify party members.
3. Locker rooms are available to use and have "day use" lockers if you want to bring a lock. Do not leave items unguarded; bring them to the pool area.
4. We suggest party members bring their own towels.
5. The locker rooms have hair dryers.
6. If you have opposite gender youth age five (5) and above that need your assistance changing, please use one of the hallway bathrooms instead of the locker room.

7. Ask for the 'Building Supervisor' on duty if you need help getting into the facility or with space set up.

FOOD & DRINK

1. Absolutely NO food or drink in activity areas or downstairs classrooms
2. Food and drink are permitted in the upstairs lobby area, and adjoining pool area providing the following conditions:
 - All food, drink, plates, napkins, etc. are properly disposed of in the garbage cans
 - Food may be delivered (i.e., Pizza) to the KFC Security Desk (please make sure the delivery person knows where the Security Desk is located)
3. This is a tobacco free facility – NO smoking, snuff, or chewing tobacco
4. NO gum allowed on lower level - NO alcoholic beverages permitted
5. The KFC has no coolers or refrigerators available for group use. The upper lobby area does have a kitchen counter and sink that groups may use.
6. Decorations are allowed and must be taken down when the event is over.

FACILITY USE

1. A picture ID is REQUIRED FOR CHECK-OUT of equipment. Please return all equipment checked-out to the equipment desk or Building Supervisor.
2. Any damage to the facility is the responsibility of the party – fees will be assessed accordingly.
3. Set-up is the responsibility of the group contact person. Make arrangement to come early to set up, otherwise, ask for the Building Supervisor (BS) when you arrive to help you arrange tables and chairs.
4. The BS and lifeguards are responsible for facility security and emergencies. WE SUGGEST THAT THE GROUP LEADER HAVE APPROVAL FROM PARENTS OF ALL PARTY PARTICIPANTS AND A COPY OF THEIR PHONE NUMBERS IN CASE OF AN ACCIDENT.
5. KFC area cleanup is the responsibility of the group leaders and members. The facility should be returned to its original condition. If there are food and drink spills, please clean these up with a wet towel or mop if needed (ask the Building Supervisor).

POOL

1. NO swimming without two (2) lifeguards on duty; NO running on the pool deck
2. NO diving in water under 5 feet deep (only in designated areas)
3. NO DIVING BOARD
4. Proper swim attire (non-cotton) only, no cut offs, t-shirts, sports bras, boxer shorts, etc.
5. No shoes on deck; must wear aquatic booties or sandals if footwear is desired.
6. Swimmers should go through the locker rooms to change on their way to entering the pool. Groups using the adjoining ping pong table area should use the gate, do not climb over the fencing.
7. Return all checked out equipment to the equipment room, other pool items should be returned to the pool storage bins.
8. No dunking or hanging on the water basketball rim, rough play, flips from the side, spitting, excessive splashing.
9. Adults must be present in the spa with any youth age 6 - 13. Spa use is not allowed for children under age 6.
10. Youth with diarrhea or open sores should not swim.

PARKING

1. Curb parking outside the KFC is sometimes available, but it is suggested that groups use the "Visitor Parking Lot" east of the KFC on the corner of 24th Street and Cass.
2. Be careful crossing 24th Street. It is recommended to cross at the stoplight, walk to the fountain and then turn left and enter the main KFC northeast entrance doors and then proceed to the Security Desk in the middle of the facility.

3. Another KFC access is on the west side of the pool at the Kiewit Hall driveway doors or through the Skutt Center doors off the central campus mall.