

SODEXHO EMPLOYMENT APPLICATION

APPLICATION FOR EMPLOYMENT

Name _____
Last First Middle

Present Address _____

City _____ State _____ Zip _____ Telephone# _____

E-Mail Address _____ Alternative Telephone# _____

EMPLOYMENT INTEREST

Date _____ Position Applied for _____ Earliest Date Available _____

Salary Desired _____ Location Desired _____

Type of Employment Desired: ☐ Management ☐ Non-Management
☐ Full-time ☐ Part-time ☐ Temporary ☐ On-call ☐ Summer

How were you referred to Sodexho? ☐ Ad ☐ Web ☐ Agency ☐ School ☐ Employee ☐ Other

Please specify source: _____

Have you ever applied for work with or been employed by Sodexho Inc., Sodexho Marriott Services, Marriott Management Services, Sodexho USA or Wood Dining Services? ☐ Yes ☐ No If yes, when and where? _____

If previously employed, please answer the following:

Supervisor's Name, Title, and Phone#: _____

Reason for Leaving: _____

If applying for a management position, are you willing to relocate? ☐ Yes ☐ No

If yes, please specify where: _____

PERSONAL

Social Security# _____

For reference checking purposes, list all name(s) you have used or gone by in the past, if any, other than that listed above:

Are you over 18 years of age? ☐ Yes ☐ No If no, give date of birth _____

Have you ever been convicted of any felonies within the past seven (7) years? ☐ Yes ☐ No (A conviction will not necessarily disqualify you from employment with Sodexho.)
(Applicants need not disclose information pertaining to sealed or expunged conviction records.)

If yes, give date, nature and place of conviction(s): _____

Are there any restrictions on the hours or day you are able to work? ☐ Yes ☐ No

If yes, please explain: _____

Foreign Languages: _____ ☐ Read ☐ Write ☐ Speak
 _____ ☐ Read ☐ Write ☐ Speak

EDUCATIONAL HISTORY

Type of School	Name and Address of School	Dates Attended From: Month/Year To: Month/Year		Graduated ☐ Yes ☐ No	Type of Degree, Diploma or Certificate	Major/Minor/Field of Study
High School				☐ Yes ☐ No		
College or University				☐ Yes ☐ No		
Other Education or Training				☐ Yes ☐ No		

Academic Achievements or Activities: Please list academic honors, scholarships, or fellowships, memberships in academic honorary societies; or participation in or offices held in extracurricular activities you consider significant.

List current professional licenses, registration, and professional organizations or affiliates, if any.
(You must include license / registration numbers in specific states / jurisdictions where you may be licensed or registered.)

EMPLOYMENT EXPERIENCE

Please list your job history for the past six years (or last four employers), whichever list covers a longer period of time. Start with your present status and note any periods in which you were not employed. Include U.S. Military Service, previous Sodexho Inc., Sodexho Marriott Services, Marriott Management Services, Sodexho USA or Wood Dining Services experience, summer/part-time jobs, and cooperative education assignments.

This information must be completed even if a resume is provided.

Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full Time	Part Time	Describe Major Duties:
Phone#	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number:			Additional References and Phone Number(s):

Company Name	Date Started	Date Left	Starting Position
			Last Position
Address	Full Time	Part Time	Describe Major Duties:
Phone#	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number:			Additional References and Phone Number(s):

Company Name	Date Started	Date Left	Starting Position
Address	Full Time	Part Time	Last Position
			Describe Major Duties:
Phone#	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number:		Additional References and Phone Number(s):	

Company Name	Date Started	Date Left	Starting Position
Address	Full Time	Part Time	Last Position
			Describe Major Duties:
Phone#	Starting Salary \$	Final Salary \$	
Reason for leaving:			
Name of Supervisor, Title, and Phone Number:		Additional References and Phone Number(s):	

Do you have any objections to our contacting your present employer to verify the above?

☐ No, you may contact anytime.

☐ Do not contact now. You may contact at a later date. _____
(Please specify, e.g. after acceptance of offer or a specific date, if appropriate.)

Have you ever been dismissed or forced to resign from employment? ☐ Yes ☐ No

If yes, please explain: _____

PROFESSIONAL OR PERSONAL REFERENCES

Name	Years Known	Occupation	Complete Address	Telephone

Are any of your professional references associated with your current employer?

If yes, do you have any objection to our contacting that individual whose name you gave?

☐ No, you may contact anytime.

☐ Do not contact now. You may contact at a later date. _____
(Please specify, e.g. after acceptance of offer or a specific date, if appropriate.)

OTHER RELEVANT INFORMATION

Please include any other information you think would be helpful to us in considering you for employment, such as additional work experience, activities, accomplishments, etc.

PLEASE READ THE FOLLOWING AGREEMENT CAREFULLY AND SIGN WHERE APPROPRIATE

ADDENDUM TO SODEXHO APPLICATION FOR MARYLAND

I understand that under Maryland law, an employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take a lie detector or similar test. An employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100.00.

I have read and understand the above statement.

Applicant Signature

Applicant Printed Name

Date

ADDENDUM TO SODEXHO APPLICATION FOR CALIFORNIA

Regarding questions on felony convictions in the Personal Section of the Application Form:

Please exclude misdemeanor convictions for marijuana-related offenses more than two years old; convictions that have been sealed, expunged, or legally eradicated; and misdemeanor convictions for which probation was successfully completed or otherwise discharged and the case was judicially dismissed.

The company will not deny employment to any applicant solely because the person has been convicted of a crime. Each case will be evaluated based on its own facts and merits.

I have read and understand the above statement.

Applicant Signature

Applicant Printed Name

Date

ADDENDUM TO SODEXHO APPLICATION FOR CONNECTICUT

An applicant for employment need not disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to section 46b-146, 54-76o or 54-142a. Criminal records subject to erasure pursuant to Conn. Gen. Stat. section 46b-146, 54-76o or 54- 142a pertain to a finding of delinquency or that a child was a member of a family with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or nolle, a criminal charge for which the person has been found not guilty or a conviction for which the person received an absolute pardon. Applicants whose records have been so erased shall be deemed to have never been arrested within the meaning of the general statutes with respect to the proceedings so erased and may so swear under oath.

I have read and understand the above statement.

Applicant Signature

Applicant Printed Name

Date

ADDENDUM TO SODEXHO APPLICATION FOR MASSACHUSETTS

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

An applicant for employment with a sealed record on file with the commissioner of probation may answer 'no record' with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer 'no record' with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court for criminal prosecution.

I have read and understand the above statement.

Applicant Signature

Applicant Printed Name

Date

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Sodexho does not discriminate in hiring or employment on the basis of race, color, religion, national origin, sex, age, disability, veteran status or on any other basis protected by law. If needed, reasonable accommodations for the hiring process will be made.

AUTHORIZATION AND RELEASE

The information that I have provided is accurate to the best of my knowledge and subject to validation by Sodexho. I understand and agree that any misrepresentation or omission of a fact in my application may be justification for not being hired or, if hired, termination of any employment with Sodexho.

I understand that an offer of employment and my continued employment with Sodexho are contingent upon satisfactory proof of my authorization to work in the United States. I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between myself and Sodexho for either employment or for the providing of any benefit. No promises regarding continued employment have been made to me, and I understand that no such promise or guarantee is binding upon Sodexho unless made in writing. I understand that my employment is terminable at-will, and that either I or my employer may terminate my employment at any time, with or without, cause, for any or no reason, and that I am not being employed for any specific term.

I understand that business needs at times make conditions such as the following mandatory: overtime, shift work, and rotating work schedules. I understand and accept these conditions of my employment.

I understand that under Sodexho policy and applicable law, applicants will not be asked to take a lie detector or polygraph test.

I authorize a thorough investigation of my educational background, past employment and activities that may relate in any way to my potential fitness for employment with Sodexho.

I authorize schools and prior employers to provide any information they have concerning me to Sodexho, and I hereby hold harmless Sodexho and all those providing information from any liability that may arise out of or result from the provision or use of such information.

I understand that I may be required to take and pass a drug test as a condition of being hired at or transferred to a Sodexho location

I have read and understand the above statement.

Applicant Signature

Applicant Printed Name

Date