

EBSCOhost

For Direct Export:

1. Conduct a search.
2. Click on the **Add** folder icon to the right of any results you want to save.
3. Click on the **Folder has items** link, above the **Results List** on the right side of the screen.
4. Click on **Export** (right-hand side of screen).
5. Click the radio button in front of **Direct Export to RefWorks** to initiate a direct export.

Note: Uncheck the **Remove these items from folder after saving option**, if you want items to remain in the folder after performing the export function.

7. Click the **Save** button to begin the direct export.
8. If you are not logged into RefWorks, the **RefWorks Login screen** will appear – **login to your RefWorks account**.
9. The **RefWorks import screen** should appear – your records are in the **Last Imported Folder**.